



Nashua Conservation Commission
Wetland Application Review Form
Process and Information

- 1) **Meeting Schedule:** The Nashua Conservation Commission (NCC), meets twice a month on the first and third Tuesday at 7:00 p.m. in Room 208, 2nd floor, Nashua City Hall, and only once a month in July and August.
- 2) **Land Use Code:** Refer to the Land Use Code, Chapter 190 Nashua Revised Ordinance - Article XI- Wetlands and the Wetland Application Process per 190-284.
- 3) **Fees:** Fees associated with submitting an application to the NCC are per NRO 190-267 (F) Conservation Commission. (1) For any project that requires a site plan or subdivision plan to be filed with the Planning Board \$275 and (2) for all other applications \$ 110.
- 4) **Conservation Commission Members and Staff Contact Information:** Refer to the attached list. Please contact Lucy St. John with questions and to be scheduled on an upcoming agenda. Lucy St. John 589-3113 or stjohnl@nashuanh.gov.
- 5) **Wetland Application Review Form:** The completed form and related information must be submitted by the application deadline.
- 6) **Wetland Delineation:** Wetlands shall be delineated by a State of New Hampshire certified wetland scientist, per 190-116. For a list refer to the NH Joint Board of Licensure and Certification- Natural Scientist- Wetland Scientist roster or www.nh.gov/jboard.
- 7) **NCC recommendation to ZBA:** Upon reviewing an application the NCC shall provide a recommendation to the Zoning Board of Adjustment (ZBA), as a special exception shall be reviewed for any use, building, structure, or development within the wetland or buffers defined in Table 112-1 (refer to 190-112). The applicant/owner is responsible for contacting Carter Falk, Deputy Planning Manager regarding the special exception process with the ZBA. Mr. Falk can be reached at 589-3116.
- 8) **Site Walk:** A site walk may be scheduled by the NCC.